

OVERTON EAGLES

Overton Public School 24-0004
P.O. Box 310 401 7th Street
Overton, NE 68863-0310



Mark A. Aten, *Superintendent*
Brian Fleischman, *PreK-4 Principal*
Bill Johnson, *5-12 Principal*
Jody Skallberg, *Counselor*
Brian Fleischman, *Activities Director*

Phone: (308) 987-2424 • Fax: (308) 987-2349 • www.overtoneagles.org

NOTICE OF MEETING
BOARD OF EDUCATION
OF OVERTON, NEBRASKA

NOTICE IS HEREBY GIVEN, that a meeting of the Overton Public School Board of Education, of Overton, Nebraska will be held at 7:30 p.m. on Monday, December 8, 2025, at the Overton Public School LMC, which meeting is open to the public. An agenda for such meeting kept continuously current, is available for public inspection at the office of the Superintendent, in the Overton Public School Building, 401 7th Street, Overton, Nebraska.

Jared Walahoski
Secretary of the Board

Board of Education
Heather Brennan Clayton Jeffries Logan Kizer Gordon Lassen Joel Meier Jared Walahoski

Overton Public Schools
Overton Board of Education

Minutes of the Regular Board of Education Meeting
Overton Public School District 24-0004

Board President or Presiding Officer: Meeting to Order and Roll Call.

The **December 8, 2025**, the regular monthly meeting of the Overton Public School Board of Education is called to order at 7:30 p.m. in the school LMC and is now in session. Roll call.

	Present	Absent
Brennan	_____	_____
Jeffries	_____	_____
Kizer	_____	_____
Lassen	_____	_____
Meier	_____	_____
Walahoski	_____	_____

Excuse the absence of board member _____

	Yes	No
Present		
Absent		
Brennan	_____	_____
Jeffries	_____	_____
Kizer	_____	_____
Lassen	_____	_____
Meier	_____	_____
Walahoski	_____	_____

Vote _____

Compliance Statement: To be in compliance with LB 898, the Nebraska Open Meetings Law, I would like to inform the public that a copy of the Open Meetings Law is posted near the LMC check-out counter. This meeting has been published in the **December 2, 2025**, edition of The Lexington Clipper-Herald and posted on the south doors of the school, Post Office, school's web site and the Security First Bank. There are board packets provided for the public on the iPads found on the LMC counter.

Public Comment: At this time, visitors may address the board. The board welcomes patrons, and we appreciate your attendance at this board meeting. Members of the public are encouraged to share their thoughts and ideas with the board during the agenda item labeled "Public Comment". This is the only time during this meeting when the public may speak. Comments or questions from the audience at any other time during the meeting will be declared out of order. Any person wishing to speak must abide by and adhere to board policies. Everyone wishing to speak must complete a speaker card (cards are located at the table near the entrance of the room). The board will receive public comments in order as printed on the speaker cards received. Everyone who comes forward must state your name, address, the name of any organization being represented, and the topic you are interested in before you begin. The total time allotted for public comments will not exceed thirty minutes and each member of the public will be allotted not more than five minutes to address the Board. If a group wishes to speak on the same topic, please designate one spokesperson for the group. The board will not respond to comments or questions. The board will not act on the comments presented by the speakers but will direct the comments to appropriate staff members. If any person is considered unruly, abusive, or otherwise disruptive, the Board President may prohibit the person from speaking further or have the

person removed from the meeting. The board will now receive public comments printed on the speaker cards received.

Guests Present: See Attached Document A.

The following reports presented to the Board:

1. _____ - Topic - _____
2. _____ - Topic - _____
3. _____ - Topic - _____

The following communications were read or presented to the Board:

1. _____ - Topic - _____
2. _____ - Topic - _____
3. _____ - Topic - _____

A Motion made by _____ and seconded by _____

to approve the agenda of the December 8, 2025, meeting as presented.

Discussion:

Votes:	YES	NO	ABSENT
Brennan	_____	_____	
Jeffries	_____	_____	
Kizer	_____	_____	
Lassen	_____	_____	
Meier	_____	_____	
Walchoski	_____	_____	

Vote _____

A Motion made by _____ and seconded by _____

to approve the minutes of the November 10, 2025, as presented.

Discussion:

Votes:	YES	NO	ABSENT
Brennan	_____	_____	
Jeffries	_____	_____	
Kizer	_____	_____	
Lassen	_____	_____	
Meier	_____	_____	
Walchoski	_____	_____	

Vote _____

A motion by _____ and seconded by _____

to approve the December bill roster in the amount of \$55,825.61 and December payroll salary and benefits in the amount of \$346,814.31.

Discussion:

Votes:	YES	NO	ABSENT
Brennan	_____	_____	
Jeffries	_____	_____	
Kizer	_____	_____	
Lassen	_____	_____	
Meier	_____	_____	
Walahoski	_____	_____	

Vote _____

Overton Public School District 24-0004
Overton Board of Education
Board Meeting: December 8, 2025
401 7th Street, Overton, NE 68863
School LMC

Mission Statement: *The mission of Overton Public School is to provide opportunities for everyone to be Engaged, Enlightened, and Empowered.*

BOARD OF EDUCATION AGENDA:

- | | | |
|------|-----------|---|
| 7:30 | A. | Call meeting to order |
| 7:35 | B. | Compliance Statement |
| 7:40 | C. | With the consent of the Board, receive reports from School Personnel, Patrons. or Community Groups. |
| 7:45 | D. | Read and consider communications |
| 7:50 | E. | Approve the agenda |
| 7:55 | F. | Approve minutes |
| 8:00 | G. | Act on bills for payment |
| | H. | Matters pending before the Board |
| 8:05 | 1. | Discuss, consider, and take all necessary action to approve the schoolwide Title 1 plan. |
| 8:10 | 2. | Discuss, consider, and take all necessary action to accept Mr. Dea's resignation effective the end of the first semester of the 2025-2026 school year. |
| 8:15 | 3. | Discuss, consider, and take all necessary action to approve the teaching contract for Mr. Micah Noel effective the beginning of the second semester of the 2025-2026 School Year. |
| 8:20 | 4. | Discuss, consider, and take all necessary action to approve the 2024-2025 School Audit. |
| 8:25 | 5. | Discuss, consider, and take all necessary action to approve the contract renewal for the superintendent. |
| 8:30 | 6. | Discuss, consider, and take all necessary action to approve the superintendent's evaluation. |
| | I. | Board Reports and Discussion |
| 8:35 | | Board Reports |
| | a. | Meetings Attended: |
| | b. | Upcoming Meetings: |
| | c. | Transportation Committee Report: |
| | d. | Interlocal Committee Report: |
| | e. | Facilities Committee Report: |
| | f. | Curriculum Committee Report: |
| | g. | Negotiations: |
| | | Discussion |
| | J. | Administrative Reports |
| 8:40 | 1. | Principal's Report |

8:55

2. Superintendent's Report

Next regularly scheduled meeting is January 12, 2026

"Learning Today – Leading Tomorrow"

Comments:

1. The board needs to review and approve the schoolwide Title 1 Plan
2. The board will need to accept Mr. Dea's resignation effective the end of the first semester of the 2025-2026 school year
3. Administration recommends the board approve the teaching contract for Mr. Micah Noel effective the beginning of the second semester of the 2025-2026 school year
4. The board will need to review and approve the 2024-2025 school audit
5. The board will need to consider approving the contract renewal for the superintendent
6. December is the month the board evaluates the Superintendent

Discussion:

1. **Board Reports and Discussion:**
 - a. Meetings Attended:
 - b. Upcoming Meetings:
 - c. Interlocal: January 12, 2026, Joint Board Meeting
 - d. Facilities Committee:
 - e. Curriculum Committee:
 - f. Negotiations Committee: Meetings Update
 - g. Committee on American Civics:
2. Discussion Topics:
 - a. Designate President Pro-Tem for January's meeting
 - b. Interlocal Meeting
 - c. Projects
3. Board Policy Review:
 - b. 1001 General Policy Statement
 - c. 1002 Creation, Amendment and Distribution of Policies
 - d. 1003 Mission Statement
 - e. 2002 Organization of the Board
 - f. 2003 Development and Education of Board Members
 - g. 2004 Oath of Office
 - h. 2005 Conflict of Interest
 - i. 2006 Complaint Procedure
 - j. 2007 Reimbursement and Miscellaneous Expenditures
 - k. 2008 Meetings

Administrative Reports:**Prek-4 Principal Report**

1. Calendar
2. 2025-2026 School Calendar Update

5-12 Principal Report

1. End of First Semester Update
2. High School Student Schedule Changes
3. Winter Break and Practice Schedules
4. Planning for NSCAS and MAP Spring Testing

SUPERINTENDENT'S REPORT

1. Option Enrollment-Out -

Board of Education

Heather Brennan Clayton Jeffries Logan Kizer Gordon Lassen Joel Meier Jared Walahoski

a.

In – a.

b.

c.

Change of Status –

a.

2. Financial and Budget Review
3. Superintendent Evaluation and Contract
4. Projects
5. Other

Board of Education

Heather Brennan Clayton Jeffries Logan Kizer Gordon Lassen Joel Meier Jared Walahoski

MINUTES OF THE OVERTON PUBLIC SCHOOL BOARD OF EDUCATION
REGULAR MEETING
November 10, 2025
7:30 p.m.

Mission Statement: *The mission of Overton Public School is to provide opportunities for everyone to be Engaged, Enlightened, and Empowered.*

Board President called the meeting to order at 7:30 p.m. Members Present:

Brennan
Jeffries
Kizer
Lassen
Meier
Walahoski

Notification: The November 10, 2025, meeting of the Overton Public School Board of Education was posted at the Overton Public School, on the Overton Public School website, The Lexington Clipper Herlad, Overton Post Office, and the Security First Bank.

Open Meetings Information: To be in compliance with LB 898, The Nebraska Open Meetings Act, Board President informed the public that a copy of the Open Meetings Law is posted near the LMC check-out counter.

Administration Present: Mark Aten, superintendent and Bill Johnson 5-12 principal.

Guests Present: Jamie Roberts, Jaelynn Roberts, Shalee McCarter, Juliana Loudon, Paige Walahoski, Toby Orvis, Mason Dutro, Brooke Puffer, Kent Puffer, Pat Luther, and Cathy Luther.

Public Comments: Brooke Puffer, Kent Puffer, Pat Luther, and Cathy Luther commented on the prek program and the governing policies.

Reports: Jaelynn Roberts updated the board on her role as a FCCLA state officer.

Communications: No Communications.

Other: The FFA team members Paige Walahoski, Toby Orvis, (Parker Walahoski could not be present, Mason Dutro and sponsor Juliana Loudon reported on their trip to the National FFA competition which resulted in their winning the National Championship in Environmental and Natural Resources Career Development Event. This is only the fourth team from Nebraska to win a National Championship. The Volleyball team was recognized for their runner-up at the state Volleyball Tournament.

Action Items:

1. **Agenda:** Moved by Brennan, seconded by Jeffries to approve the agenda of the November 10, 2025, regular monthly board meeting as presented. Discussion: Discussion was limited as there were no changes made to the agenda. Motion carried 6-0. Voting Yes (6): Brennan, Jeffries, Kizer, Lassen, Meier, and Walahoski. Voting No: (0). Absent (0).
2. **Minutes:** Moved by Jeffries, seconded by Kizer to approve the minutes of the October 8, 2025, as presented. Discussion: Discussion was limited as there were no corrections made to the minutes. Motion carried 6-0. Voting Yes (6): Brennan, Jeffries, Kizer, Lassen, Meier, and Walahoski. Voting No: (0). Absent (0).
3. **Claims:** Moved by Jeffries, seconded by Meier to pay the November General Fund bill roster in the amount \$54,558.95 and the November payroll salary and benefits in the amount of \$358445.62. Discussion: Superintendents provide additional information on the bill roster. Motion carried 6-0. Voting Yes (6): Brennan, Jeffries, Kizer, Lassen, Meier, and Walahoski. Voting No: (0). Absent (0).
4. Moved by Brennan, seconded by Walahoski to approve the agreement with the Chesterman's Bottler Company. Discussion: Board agreed that the agreement is acceptable. Motion carried 6-0. Voting Yes (6): Brennan, Jeffries, Kizer, Lassen, Meier, and Walahoski. Voting No: (0). Absent (0).

5. Moved by Lassen, seconded by Walahoski to adjourn the meeting at 9:41 p.m. Discussion. Very little discussion as the board determined it was time to adjourn. Motion carried 6-0. Voting Yes (6): Brennan, Jeffries, Kizer, Lassen, Meier, and Walahoski. Voting No: (0). Absent (0).

Board Reports and Discussion Topics:

1. **Board Reports:**
 - a. Transportation: No Report
 - b. Curriculum: No Report
 - c. Facilities: No Report
 - d. Negotiations: Determine the date and time for the second meeting
 - e. Interlocal Committee: No Report
 - f. Committee on American Civics: Meeting on Monday, November 10, 2025, beginning at 7:15 p.m. in the LMC
2. **Discussion Topics:**
 - a. December Board Meeting Date and Time: Monday, December 8, 2025, beginning at 7:30 p.m. in the LMC.
 - b. Superintendent evaluation at the December board meeting.

Administrative Reports:

Prek-4 Principal Report:

- a. PreS and Prek programs
- b. Veterans Day Program

Grades 5-12 Principal Report:

- a. No Report

Superintendent's Report:

1. Enrollment Option Report
 - Option Enrollment:
 - Out: a. None
 - In: a. None
 - Change of Status: a. None
2. Financial Information & Update
3. Financial Update
4. Budget Review
5. 2026-2027 BCBS Health and Dental Premiums
6. FKC Update

	Overton Public School District	
	Bill Roster	
	Month:	December
	Status:	Official
12/8/2025	Total:	\$ 55,825.61
Vendor	Total Amount	New Code Description
Airgas	\$ -	Reg. Instruct. Ind. Tech. Supplies
Amazon Business	\$ 1,317.27	Reg. Instruct.- Custodial Supplies
Amazon Business	\$ 108.90	Reg. Instruct. - Grade K Supplies
Amazon Business	\$ 101.51	Reg. Instruct. - LMC Supplies
Amazon Business	\$ 27.73	Reg. Instruct. - SPED Supplies
Amazon Business	\$ 296.47	Personnel Services - Nurse Supplies
Amazon Business	\$ 79.92	Reg. Instruct. - Indust. Tech. Supplies - Radios
ATC Communications	\$ 163.86	Fiscal Services - Phone Service
Black Hills Energy	\$ 2,192.53	Operations of Buildings - Natural Gas
Bowie Fertilizer	\$ 1,062.45	Care & Upkeep of Grounds - Fertilizer
BroadReach	\$ 103.84	LMC Books & Periodicals
C&S Truck & Salvage	\$ 2,215.44	Vehicle Servicing and Maintenance - Bus Repairs/Inspections
CenturyLink	\$ 62.39	Operation of Buildings Communications - Long Distance Phone
Column - Lexington Clipper Herald	\$ 101.20	Printing and Publishing Services
Conditioned Air Mechanical	\$ 1,138.50	Building Repairs and Maintenance - Service Agreement
Costume Shop	\$ 1,085.00	Reg. Instruct. - Language Arts - One-Act Play Costumes
Dana F. Cole & Company, LLP	\$ 3,380.00	Board of Education Professional Services
Dan's Sanitation	\$ 318.25	Operation of Buildings Cleaning Services - Trash Removal
Dawson Public Power District - Prek	\$ 107.00	Operation of Preschool - Electricity
Dawson Public Power District - School	\$ 3,351.02	Operation of Buildings Electricity
Dawson Public Power District - Trans.	\$ 170.24	Vehicle Servicing and Maintenance - Reg. Ed.- Bus Barn Energy/Propane
Demeo	\$ 120.01	Regular Instruct. - LMC Supplies
Ecolab	\$ 68.31	Operation of Buildings Pest Control
Eilers Machine & Welding	\$ 135.60	Reg. Instruct. Ind. Tech. Supplies - Metal
ESU 10	\$ 80.00	Technology Services
ESU 10	\$ 625.00	Mental Health Services
ESU 10	\$ 625.00	Mental Health Services
ESU 10	\$ 25.00	Preschool Workshop
ESU 10	\$ 20.00	Reg. Instruct. Employee Training - Teaching and Learning
ESU 10 - SPED Services	\$ 25.84	SPED Speech Path. & Audiology Ages Birth-2
ESU 10 - SPED Services	\$ 10,758.74	SPED Speech Path. & Audiology - Elementary
ESU 10 - SPED Services	\$ 2,829.88	SPED Speech Path. & Audiology - Age 3-4
ESU 10 - SPED Services	\$ 822.63	SPED P.T. Services - Elementary
ESU 10 - SPED Services	\$ 327.54	SPED Supervision - Birth - 2
ESU 10 - SPED Services	\$ 327.54	SPED Supervision - Ages 3-4
ESU 10 - SPED Services	\$ 822.63	SPED P.T. Services - Secondary
ESU 10 - SPED Services	\$ 1,394.41	SPED O.T. Services - Elementary
ESU 10 - SPED Services	\$ 1,394.41	SPED O.T. Services - Secondary
ESU 10 - SPED Services	\$ 1,299.76	SPED Supervision - Elementary
ESU 10 - SPED Services	\$ 348.60	SPED O.T. Services - Ages 3-4
ESU 10 - SPED Services	\$ 348.60	SPED O.T. Services - Birth - 2
ESU 10 - SPED Services	\$ 205.66	SPED P.T. Services - Ages 3-4
ESU 10 - SPED Services	\$ 205.66	SPED P.T. Services - Birth - 2
ESU 10 - SPED Services	\$ 126.09	SPED Supervision - Vocational Secondary
ESU 10 - SPED Services	\$ 2,446.12	SPED Psychological Services - Secondary
ESU 10 - SPED Services	\$ 2,446.12	SPED Psychological Services - Elementary
ESU 10 - SPED Services	\$ 611.53	SPED Psychological Services - Ages 3-4
ESU 10 - SPED Services	\$ 611.53	SPED Psychological Services - Birth - 2
ESU 10 - SPED Services	\$ 664.19	SPED Speech Path. & Audiology - Secondary
ESU 10 - SPED Services	\$ 1,299.76	SPED Supervision - Secondary
Flinn Scientific	\$ 320.35	Reg. Instruct. Science Supplies - Specimens
Flinn Scientific	\$ 55.00	Reg. Instruct. Science Supplies - Supplies
Foster Lumber Company	\$ 23.70	Reg. Instruct. Ind. Tech. Supplies
Foster Lumber, LLC	\$ 99.45	Reg. Instruction - Custodial Supplies
Great Plains Communication	\$ 101.95	Internet Connection - Family Center
HD Supply (Home Depot Pro)	\$ 563.90	Custodial Supplies
HireRight Solutions	\$ 79.80	Vehicle Servicing and Maintenance - DOT Drug Testing
Junior Library Guild	\$ 88.00	Reg. Instruct. - LMC Books
JW Pepper	\$ 253.99	Reg. Instruct. Instrum. - Instrumental Music Supplies
Lee Enterprises	\$ 359.82	Printing and Publishing Services
Matheson	\$ 284.54	Reg. Instruct. Ind. Tech. Supplies
Menards	\$ 114.04	Regular Instruction - Custodial Supplies
Midamerica Books	\$ 294.39	LMC Books & Periodicals
MRK	\$ 110.00	Reg. Instruct. Transportation - Wash buses
Prime Secured	\$ 3,562.21	Reg. Instruct. Technology Supplies - Switches (E-Rate)
Village of Overton	\$ 316.00	Reg. Instruct. - Utility Services
Village of Overton - Prek 3	\$ 50.00	Early Childhood Utility Services
Village Uniform	\$ 518.89	Operation of Building - Uniform Cleaning
Willow Lane Education	\$ 229.90	LMC Books & Periodicals

Matters Pending Before the Board:

Motion _____ Second _____

1. **Action Item:** Discuss, Consider, and Take All Necessary Action to approve the schoolwide Title 1 plan.

Motion: To approve the schoolwide Title 1 plan.

Votes:	YES	NO	ABSENT
Brennan	_____	_____	
Jeffries	_____	_____	
Kizer	_____	_____	
Lassen	_____	_____	
Meier	_____	_____	
Walahoski	_____	_____	
			Vote _____

Motion _____ Second _____

2. **Action Item:** Discuss, Consider, and Take All Necessary Action to accept Mr. Dea's resignation effective the end of the first semester of the 2025-2026 school year.

Motion: To accept Mr. Dea's resignation effective the end of the first semester of the 2025-2026 school year.

Votes:	YES	NO	ABSENT
Brennan	_____	_____	
Jeffries	_____	_____	
Kizer	_____	_____	
Lassen	_____	_____	
Meier	_____	_____	
Walahoski	_____	_____	
			Vote _____

Motion _____ Second _____

3. **Action Item:** Discuss, Consider, and Take All Necessary Action to approve the teaching contract for Mr. Micah Noel effective the beginning of the second semester of the 2025-2026 school year.

Motion: To approve the teaching contract for Mr. Micah Noel effective the beginning of the second semester of the 2025-2026 school year.

Votes:	YES	NO	ABSENT
Brennan	_____	_____	
Jeffries	_____	_____	
Kizer	_____	_____	
Lassen	_____	_____	
Meier	_____	_____	
Walahoski	_____	_____	
			Vote _____

Motion _____ Second _____

4. **Action Item:** Discuss, Consider, and Take All Necessary Action to approve the 2024-2025 school audit.

Motion: To approve the 2024-2025 school audit.

Votes:	YES	NO	ABSENT
Brennan	_____	_____	
Jeffries	_____	_____	
Kizer	_____	_____	
Lassen	_____	_____	
Meier	_____	_____	
Walahoski	_____	_____	

Vote _____

Motion _____ Second _____

5. **Action Item:** Discuss, Consider, and Take All Necessary Action to approve the contract renewal for the superintendent.

Motion: To approve the contract renewal for the superintendent.

Votes:	YES	NO	ABSENT
Brennan	_____	_____	
Jeffries	_____	_____	
Kizer	_____	_____	
Lassen	_____	_____	
Meier	_____	_____	
Walahoski	_____	_____	

Vote _____

Motion _____ Second _____

6. **Action Item:** Discuss, Consider, and Take All Necessary Action to approve the superintendent's evaluation.

Motion: To approve the superintendent's evaluation.

Votes:	YES	NO	ABSENT
Brennan	_____	_____	
Jeffries	_____	_____	
Kizer	_____	_____	
Lassen	_____	_____	
Meier	_____	_____	
Walahoski	_____	_____	

Vote _____

Motion _____ Second _____

7. **Action Item:** Consider adjourning the meeting.

Motion: To approve adjourning the meeting at _____ : _____ p.m.

Discussion:

Votes:	YES	NO	ABSENT
Brennan	_____	_____	
Jeffries	_____	_____	
Kizer	_____	_____	
Lassen	_____	_____	
Meier	_____	_____	
Walahoski	_____	_____	
			Vote _____

Overton Public School's
School Wide Plan I

The Overton Public School Title 1 School Wide Plan is integrated into the jointly developed Overton Public School Improvement Plan through the collaborative efforts of school administrators, staff, parents, and community members and reflects the ongoing improvement process. This process along with our mission statement and goals were developed with the core planning team. This plan was then presented to our certified staff, which voted on November 14, 2025 to support this School Wide Plan. This School Wide Plan, as well as mission and goals, are continually updated to go along with our action plans and needs of our district. Technical assistance in planning, implementing, and evaluating the School Wide School Improvement Plan was provided by Educational Service Unit 10 Staff Development team and consortiums, the Title 1 Cooperative, Nebraska Department of Education, and other professional consultants as needed.

Comprehensive needs assessment data are linked to the school improvement target area objectives and state standards so that all students can reach a high level of achievement. Data has been continually collected, disaggregated by gender, grade level, and ethnicity when a subgroup of 10 is represented in the district, and analyzed since 1997 and tracked over time to study impact on student achievement. This information is collected from, but not limited to, the following sources: student achievement data from classroom grades, Nebraska Students Centered Assessment System (NSCAS), national achievement tests such as Measures of Academic Progress (MAPS) and American College Test (ACT), Renaissance Reading diagnostic reports, IXL Math, and IXL Reading, Moby Max, AIMS testing (K-8) and progress monitoring in grades K-4, and STAR Reading diagnostic reports. This information along with surveys of parents, students, post-graduate students, drop out and mobility data and staff needs is analyzed to determine the greatest concerns in our targeted areas. Data continues to be collected on staff experience, attendance, and participation in professional development activities related to the school's identified needs and strategies in the plan. At least annually, the staff will meet to update our plan based on the data we continue to collect, this will in turn be shared with our parents and community for their input.

The instructional strategies that form the basis of School wide reform are linked to the school improvement target area objectives and state standards for all students. These areas will include, but are not limited to: reading and math. Our professional development plan is in place to reflect the targeted needs of all students and teachers through the identified strategies. Supported by on-going professional development activities, all teachers will employ a variety of effective, research-based instructional strategies/programs over the coming years to include, but not be limited to: poverty topics, APL training for all staff members, vocabulary development, Accelerated Reader, Heggerty, Sound Partners, Stepping Stones to Literacy, Road to the Code, special education, Wonderworks Reading, Everyday Math, XtraMath, Moby Max, Sound Partners, Corrective Reading, technology programs, Odyssey Ware, guided reading, 6 Trait

writing along with Write Tools, Schoology, and UPAL Problem Solving Strategies. The junior and seniors are given a twelve session ACT John Baylor Test Prep course, which also offers online support. Overton Public Schools adopted and implemented Eureka Squared Math during the 2023-24 school year as reported in last year's plan.

A mentoring program is in place to train new staff members through an in-service that Overton holds one day prior to the beginning of school and then continues at various times throughout the year. Our professional development plan is in place to reflect the targeted needs of all students and teachers through identified strategies. Curriculum will be implemented, revised, and refined to maintain challenging content standards for all students at Overton Public School. Teachers and administrators will help design, assess, and evaluate classroom assessment tools used to determine if all students are achieving state standards through NSCAS testing. The juniors will be assessed in the spring using their ACT scores.

Teachers will be coached in their use of these tools and learn how they can use disaggregated data to make their instructional practices more effective. In order to fully use this information, we will then share student achievement on these assessments with parents via Power School and reports at parent-teacher conferences. At these conferences, parents are provided opportunities to learn about the standards and assessments used by the district. Parental involvement in their student's progress is continually promoted.

The strategies and activities designed to meet the needs of students most at risk of failing to meet and continue to make progress on challenging content standards will include, but not be limited to Multi-Tier System of Supports (MTSS), continuation of a pre-school and in 2014 Overton Public School received a NDE grant to expand the pre-school program with the addition of three-year old, peer models, guided reading, Sound Partners, Stepping Stones to Literacy, Road to the Code, Multi-Syllabic Routine, Corrective Reading, IRIP (NE Reads), homeroom, missing work plan, and access period (after school tutoring). A summer school program has been in place since 2007 for K-4 students who are referred by their classroom teacher. The Overton Public School Staff and personnel, along with the community, work together as partners to support high achievement for all students through this plan.

Besides Title 1, other federal, state, and local programs involved on the school wide project will include, but are not limited to: Overton Public School budget, NDE grant, participation in ESU 10 consortiums, vocational training, Title III(EL), Title IIA, and Student Assistance and Multi-disciplinary Teams when appropriate. Overton Public School contracts with ESU 10 for these additional services: Speech and Occupational Therapy and other Special Education services as needed. Overton Public school employs a school psychologist. These resources will also help to fund/carry out professional development for all staff in the areas of reading and math.

Overton Public School continues to hire highly qualified staff. Our current average shows 13.33 years of experience. All staff will also participate in the on-going professional development activities that are based on the needs of our students and teachers shall include, but are not limited to poverty strategies, content reading and vocabulary development, Accelerated Reader, 6-Trait Writing and Write Tools, assessment and data collection training, technology

integration, and APL Strategies. In the year 2025-26, the K-3 adopted the Primary Bliss Writing Program.

Overton Public School Wide Plan works to increase parental involvement. Parents are involved in designing and signing the Parent Compact and Parent Policy. Teachers and parents work together to review and update the Parent Policy and Involvement Plan yearly. Other ways the school reaches out to parents to encourage involvement includes having pre-school home visits, Title I Parent involvement nights, open house, parent access to the school website and Power School, parent-teacher conferences, district and classroom newsletters, winter and spring programs, Veterans Day program, senior citizen Thanksgiving lunch, book fair, ABC/PTO reading events, Read Across America week, Red Cross blood drives, game night, 504 plans, monthly parent tips newsletters, volunteering in the classrooms, phone calls/emails, and as individual concerns arise. Parent meetings are held at various times during the school year to ensure that all parties are fulfilling their roles and responsibilities. The school board also holds annual parental involvement board hearings.

Overton Public School Wide Plan has a transition plan for upcoming pre-Kindergarteners, fourth and eighth graders. Contacts and activities include, but are not limited to, Pre-School Orientation, Speech and Language services, and a spring orientation for future fifth and ninth graders and their parents. There is also an orientation program used to introduce new students and family members to the school district's programs and community educational resources. This is also done on an individual basis throughout the year when new students and families move into the community. We provide all important school information in the parents primary language and schedule additional time if cultural differences create a need for additional assistance. An integral part of the transition plan is to continually meet State Standards and achievement that will prepare all students academically for their next program of study. These plans are implemented and evaluated to determine effectiveness by the following, but not limited to, parent meetings and surveys, MTSS meetings, MAP, ACT, and NSCAS data collection, and professional learning communities to discuss curriculum needs.

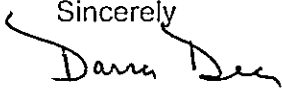
November 19, 2025
Dana Dea
Ph. 402 340-9380
dandea@hotmail.com

Dear Mr. Aten

Please accept this letter as formal notification that I will be leaving my position with Overton Public Schools on December 19, 2025.

I would like to take this opportunity to thank you for the time I spent on your team and the relationships I built. It's been a pleasure working for you, and I hope our paths cross again in the future.

Sincerely

A handwritten signature in black ink that reads "Dana Dea". The signature is written in a cursive style with a large, sweeping initial "D".

Dana Dea

To: The Overton Administration

Please consider this letter to be my letter of resignation as Overton's Head Volleyball Coach. It has been an absolute honor the past 25 years. Thank you for allowing me to share my love of volleyball with the community and athletes of Overton. I've truly enjoyed this experience and opportunity. I have raised my kids in the gym and have shared this journey with my family. However, there is always a time to move on and enjoy the next chapter of things to come. Our kids are graduating and life is moving along. So I'd like to take this time to enjoy all of those next moments with my family, without missing the special moments to come, due to other duties and responsibilities. Please know that I am very appreciative of the support I have received over the years. It has been an amazing run with some very amazing people. If you have any questions or need anything please feel free to let me know.

Hayley Ryan



**DANA F. COLE
& COMPANY^{LLP}**
CERTIFIED PUBLIC ACCOUNTANTS

503 WEST 3RD STREET
GRAND ISLAND, NEBRASKA 68801
T: 308.382.3400 F: 308.382.6836

DANACOLE.COM

November 3, 2025

To the Board of Education
Overton Public Schools District No. 4
P.O. Box 310
Overton, NE 68863

RE: AU-C 260

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Overton Public Schools District No. 4, Overton, Nebraska, for the year ended August 31, 2025. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and, if applicable, *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated July 2, 2025. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Overton Public Schools District No. 4, Overton, Nebraska, are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during the year ended August 31, 2025. We noted no transactions entered into by Overton Public Schools District No. 4, Overton, Nebraska, during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statement was:

The disclosure of the basis of accounting in Note 1 to the financial statements because the modified cash basis of accounting is not in conformity with generally accepted accounting principles used in the United States, but is in conformity with the accounting practices prescribed and permitted by the State of Nebraska Department of Education.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Management has corrected all such misstatements.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 3, 2025.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Overton Public Schools District No. 4, Overton, Nebraska's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Overton Public Schools District No. 4, Overton, Nebraska's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We were engaged to report on the supplementary information on pages 22 - 25, which accompanies the financial statements but is not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with the modified cash basis of accounting, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the supplementary information on pages 26 - 38, which accompanies the financial statements but is not RSI. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.



**DANA F. COLE
& COMPANY^{LLP}**
CERTIFIED PUBLIC ACCOUNTANTS

503 WEST 3RD STREET
GRAND ISLAND, NEBRASKA 68801
T: 308.382.3400 F: 308.382.6836

DANACOLE.COM

November 3, 2025

To the Board of Education
Overton Public Schools District No. 4
P.O. Box 310
Overton, NE 68863

Dear Members of the Board:

Our audit for the year ended August 31, 2025, included tests of compliance necessary to conform to current Auditing Standards Generally Accepted in the United States of America and *Government Auditing Standards*. The audit also included tests for compliance with the calculation of Average Daily Membership reported on the Annual Statistical Summary Report as specified in 92 NAC 2, requirements of the Nebraska Budget Act (commencing with Section 13-501 R.R.S.), and the Tax Equity and Educational Opportunities Support Act (commencing with Section 79-1001 R.R.S.).

Our audit included testing of membership and attendance documentation that we determined necessary to conduct our audit in accordance with GAS, GAAS, and NDE Rule 1 requirements. In addition, we considered the District's controls over such reporting to determine appropriate audit procedures. Providing an opinion on compliance with the requirements related to the above reporting or on internal controls over such reporting were not objectives of our audit and, accordingly, we do not express any such opinions.

As a result of the above tests of compliance over Overton Public Schools District No. 4, Overton, Nebraska's student membership and attendance reporting we state the following:

1. We documented the District's policies and procedures for collecting student membership and attendance data.
2. We determined that the District was following its policies and procedures for collecting student census data.
3. We determined that attendance at the District is collected at least daily and calculated to the nearest hundredth of a day.
4. We determined that the District maintains a cumulative attendance and membership record for each student.
5. We determined that the cumulative attendance and membership records contain the date of enrollment, number of days or partial days in attendance and absent during each school year enrolled, and the date of withdrawal or graduation.

Overton Public Schools District No. 4
November 3, 2025
Page two

6. We selected a sample of students reported in the Nebraska Department of Education's ADVISER data collection system for the year ended August 31, 2025, and traced the students to students' enrollment files to verify that the sample of students were enrolled as students of the District for the dates claimed in the attendance records.
7. We traced the totals reported in the ADVISER data collection system to the District's census recordkeeping system for the fiscal year ended August 31, 2025.

Our audit also included testing a sample of General Fund disbursements for appropriate allocation to the school building level. All items tested were allocated on a reasonable basis.

This letter is intended solely for the information and use of the Board of Education, management, others within the District, and the Nebraska Department of Education and is not intended to be, and should not be, used by anyone other than these specified parties.

Yours truly,

Dana F. Cole & Company, LLP

DANA F. COLE & COMPANY, LLP

Superintendent Contract

IT IS HEREBY AGREED by and between the Board of Education of the Overton School, District 24-0004, located in Dawson County, in the State of Nebraska, hereinafter referred to as "Board" and Mark A. Aten, hereinafter referred to as "Superintendent", that the said Board, in accordance with its actions as of the minutes of the meeting held on the **8th day of December, 2025**, has and does hereby employ Mark A. Aten as Superintendent.

Whereas the Board of Education desires to employ the Superintendent to lead the District and the Superintendent desires to accept such employment.

Whereas the Board of Education and the Superintendent are aware of the close working relationship they must maintain in order to effectively govern and lead the school.

Whereas the Board of Education and its Superintendent recognize that there are potential areas of overlapping roles and responsibilities between their positions and desire to minimize the conflicts which may arise from such.

Now therefore it is agreed by and between the parties as follows:

1.0 Offer and Acceptance

- 1.1 The Board of Education offers to employ the Superintendent to be its chief Administrative officer pursuant to the terms and conditions of this contract.
- 1.2 The Superintendent accepts such an offer of employment and agrees and affirms as follows:
 - 1.2.1 That he/she agrees, during the period of this contract, to perform his/her duties and obligations pursuant to Federal and State laws, board policies and rules, and this contract.
 - 1.2.2 That he/she will hold throughout the term of this contract a valid Nebraska Professional Administrative and Supervisory Certificate.
 - 1.2.3 The Superintendent hereby agrees to devote his time, skill, labor and attention to said employment.

2.0 Terms of Contract

- 2.1 This contract shall be for a period of three years commencing on **July 1, 2026** and expiring on **June 30, 2029**. All attachments to this contract shall be considered binding and part of this agreement.
- 2.2 The Board shall devote a portion, at least annually, to a discussion of contractual arrangements between the Superintendent and the District. The official meeting for renewing the Superintendent's contract will be the official Board meeting during the month of December. The salary and compensation for the Superintendent will be negotiated prior to the regular June Board meeting. The

failure to notify the Superintendent in writing on or before the regular January board meeting prior to the expiration of the current contract, because of the Board's intent not to renew the contract will automatically result in a one-year extension of the exiting contract.

- 2.3 Throughout the term of this contract, the Superintendent shall be subject to discharge for good and just cause. The reason for such dismissal shall be given in writing to the Superintendent, with approval of the majority of the Board. The Superintendent shall have the right to a hearing and due process. If the Superintendent chooses to be accompanied by legal counsel at the hearing, said legal expenses will be incurred at the expense of the Superintendent.
- 2.4 Should the Superintendent be unable to perform any or all his/her duties by reason of illness, accident or other disability than his/her accumulated sick leave during the year, the Board may, at its discretion, make proportionate deduction for the salary stipulated herein. If, after a medical examination, it is determined that such disability is permanent, irrefutable, or of such nature as will make the performance of the Superintendent's duties impossible, the Board may, at its discretion, terminate this Agreement where-upon the respective duties, rights, and obligations of both parties shall be terminated.
- 2.5 The Superintendent does hereby agree to have a medical examination annually, that a statement certifying to the physical competency of the Superintendent and treated as confidential information by the Board. This physical shall be given by the Superintendent's personal physician and the cost shall be borne by the district.
- 2.6 The Superintendent shall fulfill all aspects of this contract, any exceptions thereto being a mutual written consent of the Board and the Superintendent. Failure to fulfill the obligations agreed to in this contract will be viewed as a violation of the Administrator's Code of Ethics, will be good and just cause for discharge as noted above, and will be reported by the Board, after due process, to the appropriate State educational authorities and National Associations of School Administrators.

3.0 Resignation of Year End

- 3.1 The Superintendent shall have the right to unilaterally resign from this contract effective June 30th of any given year if he/she submits his/her written resignation to the president of the Board on or before March 31st of that year.
- 3.2 If the Superintendent desires to resign on a date other than June 30th or if his/her resignation is received by the president of the Board after March 31st, the resignation must be mutually agreed by the Board.
- 3.3 There shall be no penalty for release or resignation of the Superintendent from this contract.

4.0 Compensation

- 4.1 The District shall pay the Superintendent \$xxx,xxx.xx and of the further agreements and considerations herein stated. Such an amount shall be paid in twelve equal installments in accordance with policies of the Board, governing payment of other professional staff in the district.
- 4.2 The Superintendent will receive all personal benefits according to other

professional staff members.

- 4.3 The District shall provide the Superintendent with eligible health and family dental on the same plan as the certified staff.
- 4.4 The District shall provide the Superintendent with Disability Insurance on the same plan as the certified staff.

5.0 Holidays, Vacation, & Sick Leave

- 5.1 The Superintendent shall be granted the following holidays without loss of pay: Winter School Break Days, Spring School Break Days, Easter School Break Days, Fall School Break Days, Thanksgiving School Break Days, Memorial Day, Independence Day, and Labor Day.
- 5.2 On days of inclement weather when classes are not conducted and teaching staff are not required to report to work, the Superintendent shall not be required to report to work. The Superintendent shall not be required to report to work except to the extent necessary to address emergency issues related to such inclement weather.
- 5.3 The Superintendent shall be allowed fifteen working days' vacation leave annually, exclusive of legal holidays, and is entitled to ten sick days annually with a cumulation of no more than fifty days. Any extended vacation period while school is in session will require advanced approval by the Board, and the parties will cooperate in arranging vacation time to cause the least inconvenience to the normal operation of the district. In each subsequent contract year, the Board shall give the Superintendent the number of days necessary to restore the total to fifteen days. For example, if 8 days of vacation one year, the board will provide 7 days the following year to bring his total to 15 days. The Superintendent shall develop a system for recording his use of vacation days and shall keep such records current and on file in the district's central office. At least annually, at the Board's regularly scheduled meetings, and at other times upon the Board's request, the Superintendent shall report to the Board on the number of vacation days used. The Board may require vacation days to be used and shall compensate for unused vacation days upon the conclusion of employment.
- 5.4 The Superintendent shall be allowed four (4) personal days. These days are non-accumulative.
- 5.5 The Superintendent shall be allowed three (3) bereavement days. These days are non-accumulative.

6.0 Professional Activities/Professional Growth

- 6.1 The Board requires the Superintendent to continue his professional development and to participate in relevant learning experiences. The Superintendent shall, therefore, attend appropriate professional meetings at the local, state, regional and national levels.
- 6.2 The expenses of such attendance shall be borne by the district. The Superintendent shall file itemized expense statements monthly, as required by the Board.
- 6.3 The District shall reimburse the Superintendent for all reasonable expenses incurred in the performance of his/her duties as Superintendent.

- 6.4 The Overton Board of Education annually requires a minimum of three (3) hours of college credits or its Professional Growth point equivalent.
- 6.5 The District shall pay for the Superintendent's professional dues to state and national associations including, but not necessarily limited to, NCSA.

7.0 Job Performance Evaluation

- 7.1 During the first year of this contract (pursuant to *Neb. Rev. Stat. 79-828*), the District's Board of Education shall evaluate the job performance of the Superintendent twice. The first evaluation be conducted on or before December 31st. The second shall be conducted on or before March 31st, unless otherwise mutually agreed to by the parties.
- 7.2 After the first year of the contract, the Board shall evaluate the Superintendent on an annual basis.

8.0 Memorandum of Understanding

- 8.1 In the materials submitted to board members prior to a board meeting, the Superintendent shall present all relevant information (including both the Information that supports his/her recommendations and that which does not).
- 8.2 With regard to action items on the agenda, the Superintendent shall inform the Board of viable options or alternatives, if any, which may exist.
- 8.3 Neither the Superintendent nor any of the Board members shall engage in any of the following tactics at board meetings:
 - 8.3.1 Disclosing "surprise" information that could have been shared with others prior to the meeting.
 - 8.3.2 Asking "surprise" questions designed to "catch someone off-guard" or embarrass them rather to seek clarification or additional information.
 - 8.3.3 Bringing up "surprise" items (other than emergency items) for discussion when such items are not on the agenda.
- 8.4 A list of bills will be included in the materials sent to the board members prior to the meeting. The board members will review those bills and call or conference with the Superintendent with any questions they may have prior to arriving for the board meeting.
- 8.5 When complaints are brought to board members, the board members will listen to the complaint, but will direct the complainant to the appropriate level in the chain of authority in the school system. If the complainant exhausts his/her administrative remedies (including having presented his/her complaint to the Superintendent), the board member shall direct the complainant to reduce his/her complaint to writing and submit it to the president of the Board. The president of the board shall provide a copy of the written complaint to the Superintendent and review it with him/her. After conferencing with the Superintendent, the president shall decide whether or not the complaint is a matter that warrants board consideration. If so, he/she shall place the matter on an upcoming board agenda. If not, he/she shall notify the complainant.

- 8.6 The Superintendent shall be responsible for recruiting, screening, and interviewing processes for all employment vacancies in the district. He/she shall recommend candidates for employment in the district. The board of education shall decide whether to accept the recommendation. If the board of education, does not accept the recommendation of the Superintendent, the Superintendent shall submit a different recommendation at a subsequent meeting of the board.
- 8.7 The Superintendent shall have the responsibility of operating the school system within the overall limits of the approved budget. Once the budget is approved, the Superintendent shall have the authority and discretion to approve all purchases of goods, materials, and services which he/she believes are necessary or desirable for the operation of the school district.
- 8.8 The primary responsibility of the Board shall be to formulate and adopt policies. The primary responsibility of the Superintendent shall be to implement and enforce such policies and to administer the day-to-day operations of the district.
- 8.9 The Superintendent shall assist the Board with reviewing and revising its policies on a regular basis.
 - 8.9.1 When situations arise which are not covered by Board policy, the Superintendent shall have the authority to take whatever action he/she believes to be best under the circumstances.

9.0 Respective Roles of Board & Superintendent

- 9.1 The parties agree that the primary role of the Board shall be formulating and adopting policies for the district, while the Superintendent's primary role (as the chief administrative officer for the district) shall be implementing and enforcing such policies and administering the day-to-day operations of the district.

10.0 Superintendent Indemnification

- 10.1 The District shall include the Superintendent as a named insured in its liability and errors omission insurance policies.
- 10.2 The District shall, to the full extent permitted by law, defend, hold harmless, and indemnify the Superintendent from any and all demands, claims, suits, actions, and legal proceedings brought against him/her in his/her individual capacity or his/her official capacity as an agent and/or employee of the district, provided that the incident arose while the Superintendent was acting on matters related to his/her employment with the district.

11.0 Breach of Contract

- 11.1 In the event of a material break of this contract by the Superintendent, the the Board of Education may proceed with cancellation of this contract pursuant to *Neb. Rev. Stat. 79-827*.

12.0 Miscellaneous Provisions

- 12.1 The Superintendent shall attend all meetings of the Board of Education and shall be seated at the left of the person conducting the meeting.
- 12.2 Notwithstanding the preceding provision, the Superintendent shall not, unless invited by the Board, attend any closed session where his/her job performance is being considered.
- 12.3 This contract shall be interpreted under the laws of the State of Nebraska.
- 12.4 If any portion of this contract is declared invalid or unenforceable by a court of competent jurisdiction, such declaration shall not affect the validity or enforceability of the remaining provisions of this contract.
- 12.5 This contract may be modified or amended by the parties. Such modifications shall be in writing and duly authorized and executed by the Board and the Superintendent.
- 12.6 At the time of each contract renewal and/or amendment, the Superintendent shall be responsible for taking all necessary steps to ensure that the district has complied with the Superintendent Pay Transparency Act.

Dated this 8th day of **December, 2025**

Superintendent: _____

Attest:

_____ President - Board of Education	_____ Date	_____ Secretary - Board of Education	_____ Date
---	---------------	---	---------------

SUPERINTENDENT EVALUATION
FOR
Mark Aten
2025-2026 School Year

Give a numerical rating on the space preceding each statement, based on your perception of Mark Aten's performance for each of the 15 items that are on his job description. Comments must be made on any rating of 2 or below.

5 = Excellent - possesses qualities considered unique.
4 = Above Average - performing strongly, positively.
3 = Average - overall satisfactory accomplishment.
2 = Below Average - performance should be improved.
1 = Needs Improvement - area needs definite attention.
0 = There was limited or no opportunity to observe skill.

- _____ 1. Models appropriate moral and ethical behavior.
- _____ 2. Models appropriate personal appearance.
- _____ 3. Demonstrates good judgement, common sense and perception.
- _____ 4. Accepts suggestions in a positive manner.
- _____ 5. Acts as the chief executive officer of the school, preparing agendas for board meetings and attends board meetings.
- _____ 6. Administers the school in conformity with the adopted board of education policies.

- _____ 7. Develops administrative principles and procedures for implementing board policies focusing on the primary mission of the school.
- _____ 8. Assists the board in reaching sound judgements and establishing policies.
- _____ 9. Assists the board by providing helpful facts by means of informative reports to aid the board in reaching a decision on various topics.
- _____ 10. Provides the board with information on the status of the school system, its personnel and pupils.
- _____ 11. Maintains open lines of communications between the board, staff and public.
- _____ 12. Directs the hiring and termination of certified and support staff personnel.
- _____ 13. Recommends changes when needed in curricular programs and administrative procedures which will ensure a quality and current educational program.
- _____ 14. Attends professional meetings to be able to manage the school effectively and to stay current with educational issues.
- _____ 15. Oversees and lives within the adopted budget.

Other Comments:

Validity of Policies

Each policy and its provision should be interpreted so that it is valid under applicable law. If a court determines that a provision of a policy is invalid, such invalidity shall not affect the remaining provisions of that policy.

Adopted on: _____

Revised on: _____

Reviewed on: _____

1001 General Policy Statement

The organization, management, and control of this school district is vested in its board of education ("board"). To guide the board and school district operations, and to assist it and its designees in carrying out duties, the board will establish, maintain, and amend a set of policies.

Written board policies serve the following purposes:

1. Formally articulating the board's goals and long-term objectives.
2. Providing district administrators and staff with guidance in making decisions that affect students, employees and patrons of the district.
3. Informing the public of the manner that the board and district will conduct its business and its relationships with staff, pupils, parents and patrons.

To avoid unnecessary rigidity, these policies are stated in general terms. With the exception of statutory requirements or instances when the specific application of a policy is essential to the long-term welfare of the district, these policies are intended to provide administrators with the flexibility to apply them to a wide range of situations.

The policies are not the only guidelines for district operations. Specific regulations, procedures, and practices also help guide and govern actions and decisions. They must be consistent with policies, but serve a different purpose.

Exceptional Circumstances

The board cannot foresee every situation that may arise, and circumstances will occur when these policies provide inadequate guidance. In such circumstances, the superintendent should use his or her best judgment, and communicate with the board about the situation as soon as is convenient.

1002
Creation, Amendment and Distribution of Policies

Each of these policies shall become the official policy of the school district when the board has approved it by majority vote of the members present at any lawfully convened meeting of the board.

It shall generally be the practice of the board to adopt or amend any policy after a single reading at any regular or special board meeting. However, the board may, in its discretion, review policies at multiple meetings prior to taking action.

The superintendent shall maintain an official copy of the board's policies, which may be in paper copy in the central office or on the district's website or electronic board meeting site. For any policies with specific review, hearing, or posting requirements, the superintendent will ensure those obligations are completed. The superintendent will also ensure all board members have access to a copy of the district's policies.

Adopted on: _____

Revised on: _____

Reviewed on: _____

1003
Mission Statement

The mission of the Overton Public school is to provide a provide opportunities for everyone to be engaged, empowered, and enlightened.

2002 Organization of the Board

1. Membership, Term and Election

- a. The Board of Education shall be comprised of six members who will be elected at large.
- b. Those who wish to serve on the board shall file, be elected, and serve terms of office on the board according to law.

2. Internal Organization and Officers

a. President

- i. At the regular January meeting, the board shall elect from among its members a president who shall serve in that capacity for one year.
- ii. The president shall preside at all board meetings, and shall perform such other duties as may be prescribed by law or by action of the board.

b. Vice President

- i. At the regular January meeting, the board shall elect from among its members a vice president who shall serve in that capacity for one year.
- ii. The vice president shall preside in the absence of the president, and shall perform such other duties as are assigned by the board.

c. Secretary

- i. At the regular January meeting, the board shall elect a secretary who need not be a member of the board. The secretary shall serve in that capacity for one year. If the secretary is a member of the board, an assistant secretary may be named and his or her duties and compensation set by the board.
- ii. The secretary shall see that an accurate record of the proceedings of the board is kept, that a copy of the

proceedings is provided to each board member and to the superintendent, and that a concise summary of each month's meeting is published along with a list of all approved claims. The secretary shall perform such other duties as are prescribed by law and assigned by the board.

d. Treasurer

- i. A treasurer from the board will be designated on a year-to-year basis.
- ii. The treasurer will sign checks and certain other documents. The treasurer is the custodian of the monies of the district.
- iii. The treasurer shall give bond or equivalent insurance coverage payable to the district as prescribed by law with the cost of the bond being paid by the district.
- iv. The treasurer shall issue no warrant of payment of claim against the district until such claim has been duly authorized by the board and has been duly countersigned by the president.
- v. The vice president or secretary may sign any warrant in the absence of either the president or the treasurer.

3. Board Officer Voting and Tie Breakers

- a. The vote to elect board officers may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.
- b. In the event any officer cannot be elected by a majority after 10 votes; no votes occur after ten motions fail for lack of a "second,"; or no member volunteers to serve as an officer for a particular position, the tie will be broken by the applicable method:
 - i. If the board is split between two members, they will each serve as the officer for six months of the year. The initial six-month term will be determined by coin flip.
 - ii. If the board is split between more than two members who wish to serve as the officer, any member wanting to serve

as the officer will put his or her name into a drawing. The name drawn out will be the officer for the upcoming year unless the position changes by action of the board.

- iii. If no member is willing to serve as an officer for a position which is required to be a member of the board, all non-officers' names will be put into a drawing. The name drawn out will be the officer for the upcoming year unless the position changes by action of the board.

4. Committees

- a. The board shall authorize such special committees as it deems necessary. The board president shall appoint members to the committee, and designate its function, tasks it is to perform, and a completion date for its work.
- b. On or before the beginning of each calendar year, the board shall appoint three members to form a Committee on American Civics. The committee's duties shall be those prescribed by Nebraska statutes, which include:
 - i. Hold no fewer than two public meetings annually, at least one when public testimony is accepted;
 - ii. Keep minutes of each meeting showing the time and place of the meeting, which members were present or absent, and the substance and details of all matters discussed;
 - iii. Examine and ensure that the social studies curriculum used in the district is aligned with the social studies standards adopted pursuant to section 79-760.01 and teaches foundational knowledge in civics, history, economics, financial literacy, and geography;
 - iv. Review and approve the social studies curriculum to ensure that it stresses the services of the men and women who played a crucial role in the achievement of national independence, establishment of our constitutional government, and preservation of the union and includes the incorporation of multicultural education as set forth in sections 79-719 to 79-723 in order to instill a pride and respect for the nation's institutions and not be merely a recital of events and dates;
 - v. Ensure that any curriculum recommended or approved by the committee on American civics is made readily accessible to the public and contains a reference to this section;

- vi. Ensure that the district develops and utilizes formative, interim, and summative assessments to measure student mastery of the social studies standards adopted pursuant to section 79-760.01;
- vii. Ensure that the social studies curriculum in the district incorporates one or more of the following for each student:
 - 1. Administration of a written test that is identical to the entire civics portion of the naturalization test used by United States Citizenship and Immigration Services prior to the completion of eighth grade and again prior to the completion of twelfth grade with the individual score from each test for each student made available to a parent or guardian of such student; or
 - 2. Attendance or participation between the commencement of eighth grade and completion of twelfth grade in a meeting of a public body as defined by section 84-1409 followed by the completion of a project or paper in which each student demonstrates or discusses the personal learning experience of such student related to such attendance or participation; or
 - 3. Completion of a project or paper and a class presentation between the commencement of eighth grade and the completion of twelfth grade on a person or persons or an event commemorated by a holiday listed in section 79-724(6) or on a topic related to such person or persons or event; and
- viii. Take all such other steps as will assure the carrying out of the provisions of this section and provide a report to the school board regarding the committee's findings and recommendations.

5. Vacancies

- a. A vacancy on the board of education shall exist when any one of the following occurs:
 - i. A member submits his or her formal resignation from the board.
 - ii. A member removes himself or herself from the district or is absent from the district for a continuous period of sixty days.

- iii. A member misses more than two consecutive regular board meetings unless excused by a majority of the remaining members.
- iv. Such other reasons as are set forth in Nebraska statutes.
- b. The board shall make note the vacancy in its minutes and shall give notice of the date the vacancy occurred, the office vacated, and the length of the unexpired term to (1) the election commissioner or county clerk, and (2) the public by published notice in a newspaper of general circulation in the district.
- c. Vacancies shall be filled in the manner set forth in Nebraska statutes.

Adopted on: _____

Revised on: _____

Reviewed on: _____

2003
Development and Education of Board Members

1. New Board Member Orientation

- a. All new board members are strongly encouraged to attend new board member training and workshops.
- b. Sitting board members and the superintendent will assist each new member-elect to understand the board's functions, policies, and procedures before he or she takes office.

2. Ongoing Development and Education

- a. Board members provide the most effective service to the district when they are continuously updated on educational and legal issues. Attendance at meetings directly or indirectly related to education or school matters is encouraged for the value they have to the school system and the professional growth of board members.
- b. Board members are encouraged to engage in continuing education such as:
 - i. Participation in local, regional and state conferences and workshops such as meetings of the Nebraska Association of School Boards, the Nebraska Rural Community Schools Association, and the Nebraska Council of School Administrators.
 - ii. Participation in legislative sessions and related activities.
 - iii. Participation in national conventions such as the National School Boards Association and/or the American Association of School Administrators on a rotating basis among the members.
 - iv. Examination of other school facilities and their programs.

The superintendent shall notify board members of all relevant conferences and workshops, other local and regional meetings, and/or in-service activities.

Board members should refer to Policy 2007 for information on reimbursement for attendance at continuing education and training.

Adopted on: _____

Revised on: _____

Reviewed on: _____

2004
Oath of Office

No board member is required to take an oath of office pursuant to Nebraska law. However, new board members may voluntarily take the following oath before entering into their official duties:

I,, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Nebraska, against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely and without mental reservation or for purpose of evasion; and that I will faithfully and impartially perform the duties of the office of member of the board of education, according to law, and to the best of my ability. And I do further swear that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence; and that during such time as I am in this position I will not advocate nor become a member of any political party or organization that advocates the overthrow of the government of the United States or of this state by force or violence. So help me God.

Board members may affirm the oath orally or in writing. Copies of written oaths will be retained as official records of the school district in the main administrative office and such other places as may be required by law. Board members who give the oath orally will be noted in the minutes.

Adopted on: _____

Revised on: _____

Reviewed on: _____

2005 Conflict of Interest

Any member of the board of education who meets the conditions set forth in this policy shall be deemed to have a business or financial conflict of interest.

1. Definitions. For purposes of this policy:

a. Business with which a board member is associated shall include the following:

- (1) A business in which the board member or a member of his or her immediate family is a partner, a limited liability company, or serves as a director or an officer.
- (2) A business in which the board member or a member of his or her immediate family is a stockholder in a closed corporation with stock worth one thousand dollars or more, or the board member or his or her immediate family owns more than a five percent equity interest or is a stockholder of publicly traded stock worth more than ten thousand dollars or more at fair market value, or which represents more than ten percent equity interest. This shall not apply to publicly traded stock under a trading account if the board member reports the name and address of the company and stockbroker.

b. A business association shall be defined to include an individual as a partner, limited liability company member, director or officer, or a business in which the individual or member of the immediate family is a stockholder.

c. Immediate family member or member of the immediate family shall mean a child residing in an individual's household, a spouse of an individual, or an individual claimed by that individual or that individual's spouse as a dependent for federal income tax purposes.

1. Contracts with the School District.

a. No board member or member of his or her immediate family shall enter into a contract valued at two thousand dollars or

more, in any one year, with this school district unless the contract is awarded through an open and public process that (1) includes prior public notice and (2) allows the public to inspect during the school district's regular office hours the proposals considered and the contract awarded. Board members who enter into employment contracts with the school district must also comply with the board's policy on the employment of board members.

- b. The existence of any conflict of interest in any contract in which the board member has an interest and in which the school district is a party, or the failure to make public the board member's interest known, may render a contract null and void.
- c. The prohibition of a conflict of interest or requirement for the board member to make public notice shall apply when the board member, or his or her immediate family has a business association with the business involved in the contract or will receive a direct pecuniary fee or commission as a result of the contract.
- d. The prohibition in this section does not apply if the contract is an agenda item approved at a board meeting and the board member:
 - (1) Makes a declaration on the record to the school board regarding the nature and extent of his or her interest prior to official consideration of the contract;
 - (2) Does not vote on the matters of granting the contract, making payments pursuant to the contract, or accepting performance of work under the contract, or similar matters relating to the contract, except that if the number of members of the school board declaring an interest in the contract would prevent the board with all members present from securing a quorum on the issue, then all members may vote on the matters; and
 - (3) Does not act for the school board as to inspection or performance under the contract in which he or she has an interest.

2. Contracts with Board Member's Immediate Family.

a. If a person in a board member's immediate family is an employee of this school district, the board member may vote on all issues of a contract which are generally applicable to:

- (1) All district employees.
- (2) All employees within a specific classification but which does not single out the member of his or her immediate family.

3. Employing Members of the Immediate Family.

a. A board member may recommend for employment or supervise the employment of an immediate family member if:

- (1) The board member does not abuse his or her position.
- (2) Abuse of official position shall include, but not be limited to, employing an immediate family member:
 - (i) who is not qualified for and able to perform the duties of the position;
 - (ii) for any unreasonably high salary;
 - (iii) who is not required to perform the duties of the position.
- (3) The board makes a reasonable solicitation and consideration of applications for employment.
- (4) The board member makes a full disclosure on the record to the governing body of the school district and to the secretary of the board. If the secretary of the board of education would be the individual filing the disclosure statement, the statement shall be filed with the president of the board of education.

- (5) The board approves the employment or supervisory position.
 - b. The board has not terminated the employment of another employee so as to make funds or a position available for the purpose of hiring an immediate family member.
- 4. Gifts, Loans, Contributions, Rewards, or Promises of Future Employment
 - a. No board member shall offer or give to the following persons anything of value, including a gift, loan, contribution, reward, or promise of future employment, based upon an agreement that a vote, official action, or judgment would be influenced thereby:
 - (1) a public official, public employee, or candidate.
 - (2) a member of the immediate family of an individual listed in Subparagraph 'a' above.
 - (3) a business with which an individual listed in Subparagraph (1) or (2) above is associated.
 - b. No board member shall solicit or accept anything of value, including a gift, loan, contribution, reward, or promise of future employment based on an agreement that the vote, official action, or judgment of the board member would thereby be influenced.
 - c. A board member shall not use or authorize the use of his or her public office or any confidential information received through the holding of a public office to obtain financial gain, other than compensation provided by law, for himself or herself, a member of his or her immediate family, or a business with which he or she is associated.
 - d. A board member shall not use personnel, resources, property, or funds under his or her official care and control other than in accordance with prescribed constitutional, statutory, and regulatory procedures or use such items, other than compensation provided by law, for personal financial gain.
- 5. Conflict of Interest Relating to Campaigning or Political Issues

- a. Except as provided below, the board shall not authorize the use of personnel, property, resources, or funds under its jurisdiction for the purpose of campaigning for or against the nomination or election of a candidate or the qualification, passage, or defeat of a ballot question.
 - b. This does not prohibit the board from making school district facilities available to a person for campaign purposes if the identity of the candidate or the support for or opposition to the ballot question is not a factor in making the facilities available or a factor in determining the cost or conditions for use.
 - c. This does not prohibit the board from discussing and voting upon a resolution supporting or opposing a ballot question.
 - d. This does not prohibit the board, while legally seated as a body, from responding to specific inquiries by the press or the public as to the board's opinion regarding a ballot question or from providing information in response to a request for information.
-
- (1) The board may designate one or more members of its body, or one or more of its school administrators, to speak on behalf of the board on specific occasions such as public meetings or legislative hearings.
 - (2) Any member of the board may present his or her personal opinion regarding a ballot question or respond to a request for information related to a ballot question; but in so doing, the person should clearly state that the information being presented is his or her personal opinion and is not to be considered as the official position or opinion of the board. However, this shall not be done during a time that the individual is engaged in his or her official duties.

6. Conflict of Interest Statement

- a. Any board member who would be required to take any action or make any decision in the discharge of his or her official duties that may cause financial benefit or detriment to him or her, a member of his or her immediate family, or a business with which he or she is associated, which is distinguishable from the effects

of such action on the public generally or a broad segment of the public, shall take the following actions as soon as he or she is aware of such potential conflict or should reasonably be aware of such potential conflict, whichever is sooner:

- (1) Prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict;
 - (2) Deliver a copy of the statement to the school board secretary who shall enter the statement onto the school district's public records; and
 - (3) Abstain from participating or voting on the matter in which he or she has a conflict of interest.
- b. If the board member would like a formal opinion from the NADC as to whether there is an actual conflict of interest, he/she shall deliver a copy of the statement to the NADC.

7. Recordkeeping

- a. The board secretary shall maintain a separate record of the following information for every contract entered into by the school board in which a board member has an interest and for which disclosure was made pursuant to section 2d of this policy:
 - (1) The names of the contracting parties.
 - (2) The nature of the interest of the board member in question.
 - (3) The date that the contract was approved.
 - (4) The amount of the contract.
 - (5) The basic terms of the contract.
- b. The information supplied relative to the contract shall be provided no later than ten (10) days after the contract has been signed by both parties. The ledger kept by the board secretary

shall be available for public inspection during normal working hours of the office in which it is kept.

9. Conflict. To the extent that there is a conflict between this policy and the Nebraska Political Accountability and Disclosure Act ("Act"), the Act shall control.

Adopted on: _____

Revised on: _____

Reviewed on: _____

2006 Complaint Procedure

Good communication helps to resolve many misunderstandings and disagreements. This complaint procedure applies to complaints unless the complaint is subject to a different procedure required by law, policy or contract. Individuals who have a complaint should discuss their concerns with appropriate school personnel in an effort to resolve problems at the lowest level of the chain of command. When those efforts do not resolve matters satisfactorily, including matters involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age, a complainant should follow the procedures set forth in any specific policy addressing those areas or the procedures set forth below. Allegations of sex discrimination covered by Title IX will be addressed through the board's Title IX policy.

References to "coordinator" in this policy refer to the board-designated coordinator for the applicable area, such as the Section 504 Coordinator for allegations of disability-based discrimination.

Under this policy, factual conclusions will be based on a preponderance of the evidence.

Complaint and Appeal Process.

1. The first step is for the complainant to speak directly to the person(s) with whom the complainant has a concern. For example, a parent who is unhappy with a classroom teacher should initially discuss the matter with the teacher. However, the complainant should skip the first step if complainant reasonably believes speaking directly to the person would subject complainant or complainant's student to discrimination or harassment.
2. The second step is for the complainant to speak to the building principal, coordinator, superintendent, or president of the board of education, as set forth below. Anyone with questions about the appropriate person to speak with may request clarification from the superintendent.
 - a) Complaints about the operation, decisions, or personnel within a building should be submitted to the principal of the building.

- b) Complaints about the operations of the school district or a building principal should be submitted in writing to the superintendent of schools.
 - c) Complaints about the superintendent of schools should be submitted in writing to the president of the board of education.
 - d) Complaints involving discrimination or harassment on the basis of race, color, national origin, sex, marital status, disability, or age may be submitted to the applicable coordinator. Complaints involving discrimination or harassment may also be submitted at any time to the Office for Civil Rights, U.S. Department of Education: by email at OCR.KansasCity@ed.gov; by telephone at (816) 268-0550; or by fax at (816) 268-0599.
3. When a complainant submits a complaint to an administrator or coordinator, the administrator or coordinator shall first determine whether another applicable procedure is required by policy or law and if so, direct the complaint to the appropriate person to follow that procedure. If not, the administrator or coordinator will promptly and thoroughly investigate the complaint, and shall:
- a) Determine whether the complainant has discussed the matter with the respondent.
 - 1) If the complainant has not, urge the complainant to discuss the matter directly with the respondent, if appropriate.
 - 2) If the complainant refuses to discuss the matter with the respondent, the administrator or coordinator shall, in his or her sole discretion, determine whether the complaint should or must be pursued further.
 - b) Strongly encourage the complainant to reduce his or her concerns to writing.
 - c) Interview the complainant and, if necessary, the respondent against whom the complaint is filed, to determine:
 - 1) All relevant details of the complaint;

- 2) All witnesses and documents which the complainant believes support the complaint;
 - 3) The action or solution which the complainant seeks.
 - d) Respond to the complainant. If the complaint involves discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the administrator or coordinator receives the complaint.
- 4. If either the complainant or the respondent is not satisfied with the decision, he or she may appeal the decision to the superintendent. The superintendent may assign a qualified designee to hear any appeal.
 - a) The appeal must be in writing.
 - b) This appeal must be received by the superintendent no later than three (3) calendar days from the date of the decision.
 - c) For complaints addressed through other applicable procedures that do not include a separate investigatory process, the superintendent will investigate as he or she deems appropriate.
 - d) The superintendent will prepare a written decision and provide it to the complainant and any other person entitled by law to receive the appeal decision. For complaints involving discrimination or harassment, the superintendent shall submit the decision within 180 calendar days after the superintendent received complainant's written appeal. Appeals to the superintendent from complaints involving discrimination or harassment are final once the superintendent delivers the written decision, as are all other appeals/complaints to the superintendent unless the complaint can be appealed on the limited grounds to appeal to the board below.
- 5. The board's role is to set policy, establish and implement a budget, and evaluate the superintendent. The board does not manage the daily operations of the school district entrusted to its administration unless required by law or policy. Because of the board's statutory roles, it does not hear complaints or appeals that

may involve oversight or discipline of students, staff, or others, unless those involve allegations against the superintendent as discussed below. The board does not hear complaints or appeals based on allegations of discrimination or harassment unless otherwise required by law. The board will hear appeals only in the following circumstances:

- a) When the complaint is about a board policy, not implementation of the policy;
- b) When the complaint involves the budget or school expenditures that have been or must be approved by the board; or
- c) When the board is required by law, policy, or contract to hear a complaint or appeal.

If a complaint involves those limited grounds and a party is not satisfied with the superintendent's decision regarding the complaint or appeal, he or she may appeal the decision to the board.

- d) This appeal must be in writing.
- e) This appeal must be received by the board president no later than ten (10) calendar days from the date the superintendent communicated the decision to the complainant.
- f) This policy allows, but does not require the board to receive statements from interested parties and witnesses relevant to the complaint or appeal. However, all matters involving discrimination or harassment allegations against the superintendent shall be promptly and thoroughly investigated by the board president or a designee.
- g) The board president will notify the complainant and any other person legally required to receive the decision in writing of the decision. If the complaint involves discrimination or harassment allegations against the Superintendent, the board president shall submit the decision within 180 calendar days after receiving the written appeal.
- h) There is no appeal from any decision of the board unless authorized by law.

6. Formal complaints about the superintendent shall be filed with the president of the board. However, complaints about the superintendent do not include disagreement with the superintendent's decision on appeal based on a complaint of discrimination, harassment, or action of any other employee who is not the superintendent. Upon receipt of a complaint, the board president or his or her designee shall promptly and thoroughly investigate the complaint, and shall:
 - a) Coordinate with school district staff, other than the superintendent, to determine if another procedure in policy or law requires the complaint against the superintendent to follow another procedure. If so, the board president will coordinate handling the complaint through that procedure. If another procedure applies, such as in the case of allegations of sex discrimination against the superintendent, the board president or, at his or her discretion, the full board will serve only to hear any appeal by a party to the complaint.
 - b) Determine whether the complainant has discussed the matter with the superintendent.
 - 1) If the complainant has not, the board president or designee will urge or require the complainant to discuss the matter directly with the superintendent, if appropriate or required.
 - 2) If the complainant refuses to discuss the matter with the superintendent, the board president shall, in his or her sole discretion, determine whether the complaint should or must be pursued further.
 - c) Determine, in his or her sole discretion, whether to place the matter on the board agenda for consideration at a regular or special meeting by the full board.
 - d) Respond to the complainant or appeal. If the complaint or appeal involves discrimination or harassment, the response shall be in writing and shall be submitted within 180 calendar days after the president received the complaint.

- e) Appoint or contract with other individuals qualified to assist the board through this process or any other applicable procedure used to address allegations against the superintendent.

No Retaliation. The school district prohibits retaliation against any person for filing a complaint or for participating in the complaint procedure in good faith.

Special Rules Regarding Educational Services and Related Services to Students with Disabilities. Students with disabilities and their families have specific rights outlined in state and federal law, including administrative processes by which they may challenge the educational services being provided by the school district. Therefore, the appeal process contained in this policy may not be used to challenge decisions made by a student's individualized education plan (IEP) team or 504 team.

Complaints about the educational services provided a student with a disability, including but not limited to services provided to a student with an IEP, access to curricular and extracurricular activities, and educational placement must be submitted to the school district's Director of Special Education. The Director of Special Education will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of IDEA Parental Rights promulgated by the Nebraska Department of Education.

Complaints about the educational services provided a student with a disability pursuant to a Section 504 plan must be submitted to the school district's 504 Coordinator. The 504 Coordinator will address the complaint in a manner that he/she deems appropriate and will provide the complainant with a copy of the Notice of Section 504 Parental Rights adopted by the board of education.

Complaints about the educational services provided to a student who is suspected of having a disability must be submitted in writing to the school district's Director of Special Education or to the district's 504 Coordinator. The Director of Special Education or 504 Coordinator will either refer the student for possible verification as a student with a disability or will provide prior written notice of the district's refusal to do so.

Bad Faith or Serial Filings. The purpose of the complaint procedure is to resolve complaints at the lowest level possible within the chain of

command. Individuals who file complaints (a) without a good faith intention to attempt to resolve the issues raised; (b) for the purpose of adding administrative burden; (c) at a volume unreasonable to expect satisfactory resolution; or (d) for purposes inconsistent with the efficient operations of the district may be dismissed by the superintendent or board president without providing final resolution other than noting the dismissal. There is no appeal from dismissals made pursuant to this section.

Adopted on: _____

Revised on: _____

Reviewed on: _____

2007
Reimbursement and Miscellaneous Expenditures

1. Board members, employees, and volunteers of the school district are expected to maintain and enhance their effectiveness by being well-informed on issues affecting education. They are encouraged to attend education workshops, conferences, training programs, official functions, hearings, and meetings sponsored by the school district or state and national educational organizations which are helpful to them in performing their duties or which are in the best interests of the school district.
2. This board hereby gives prior approval for board members to attend meetings described in the preceding paragraph. Upon approval by the board president, or the superintendent or designee when the board president is unavailable, such board members may attend authorized meetings without further action or approval by the board, and shall be paid or reimbursed for registration costs, tuition costs, fees or charges, travel expenses, and costs of meals and lodging as permitted by law.
 - a. The superintendent or the superintendent's designee may authorize employees and volunteers to attend meetings described in the first paragraph and may authorize the payment of such registration costs, tuition costs, fees, charges, travel expenses, costs of meals, and/or costs of lodging as he or she deems appropriate and as permitted by law.
 - b. Expenses for attendance at any of the above activities shall be paid by the school district as allowed by law. The Board shall pay or reimburse attendees for expenses that are actually, necessarily, and reasonably incurred in attending educational seminars, conventions, and workshops; conferences; training programs; official school functions, hearings or meetings, provided that such reimbursement is permitted by law.
 - c. The board authorizes the expenditure of funds for non-alcoholic beverages for individuals attending public meetings of the board and non-alcoholic beverages and meals for individuals while performing or immediately after performing relief, assistance, or support activities in emergency situations, and for any volunteers during or

immediately following their participation in any activity approved by the board.

- d. It is in the best interest of this school district to recognize service by board members, employees, and volunteers. The board authorizes the president, superintendent or the superintendent's designee to determine when and to whom plaques, certificates of achievement, flowers or other items of value should be granted, provided that no such plaque, certificate, flowers or other item of value shall cost more than \$100.00.
- e. Funds may be spent for one recognition dinner each year for elected and appointed officials, employees or volunteers of the school district. The maximum cost per person for such a dinner shall not exceed \$25.00.

Adopted on: _____

Revised on: _____

Reviewed on: _____

2008 Meetings

The formation of policy is public business and will be conducted openly in accordance with the Nebraska Open Meetings Act.

1. Types of Meetings

- a. The board shall hold its regular meetings on or before the third Monday of each month.
- b. Special and emergency meetings may be called as provided by law.
- c. The board may schedule work sessions and retreats in order to provide board members and administrators with the opportunity to plan, research, and engage in discussion.

2. Notice

The board shall give reasonable advance publicized notice of the time and place of each of its meetings, which generally will be 48 hours or more in advance of the meeting. Such notice shall be transmitted to all members of the board and to the public.

Publication Procedure if the Newspaper Will Be Finalized for Printing Prior to the Time and Date of the Meeting. Notice of regular and special meetings shall be (1) published in a newspaper of general circulation within the district that is finalized for printing prior to the time and date of the meeting, (2) posting on the newspaper's website, if available, and (3) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers.

Publication Procedure if the Newspaper Will Not Be Finalized for Printing Prior to the Time and Date of the Meeting. Notice of regular and special meetings shall be (1) posting on the newspaper's website, if available, and (2) posting on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers if no edition of a newspaper of general circulation within the school district's jurisdiction is to be finalized for printing prior to the time and date of the meeting.

Newspapers of general circulation in the district include the Beacon Observer and the Lexington Clipper Herald. Such notice shall contain a statement that

the agenda shall be readily available for public inspection at the administration office of the school during the normal business hours. In addition, the superintendent is authorized, but not required, to publish the notice of any meeting on the school district's website, posting in three prominent places within the school district, or by any other appropriate method designated by the board.

In case of refusal, neglect, or inability of the newspaper to timely publish the notice, the school district will (1) post the notice on its website, if available, (2) submit a post on a statewide website established and maintained as a repository for such notices by a majority of Nebraska newspapers, and (3) post the notice in a conspicuous public place in the school district's jurisdiction. The school district will keep a written record of the posting.

When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes of the meeting, and any formal action taken in such meeting shall pertain only to the emergency. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public no later than the end of the next regular business day.

3. Weather Delays

In the event of inclement weather which makes it dangerous or unreasonable for board members or members of the public to attend a meeting for which notice has already been given, such meeting may be postponed by the board president. The board will communicate the delay to members of the public by posting it on the district's website and by following the same communication protocol that the district follows when student attendance at school is called off due to inclement weather. When possible, the board president and superintendent will attempt to communicate the information to local media members and business owners to assist in notifying the public of the delay. Notice of the date, time, and location of the postponed meeting will be advertised as required in the "Notice" section above.

4. Minutes

- a. The board shall keep minutes of all meetings showing the time, place, members present and absent, the method(s) and date(s) of the meeting notice, and the substance of all matters discussed.
- b. Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the board in open session,

and the record shall state how each member voted, or if the member was absent or not voting.

- c. The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public record and shall be published on the school district's website within ten working days of the last meeting or prior to the next convened meeting, whichever occurs earlier. The minutes shall be available on the website for at least six months.

Adopted on: _____

Revised on: _____

Reviewed on: _____

Board of Education Committees

2025 School Year

2025

Transportation

1. Clayton Jeffries
2. Jared Walahoski
3. Heather Brennan

Interlocal:

1. Clayton Jeffries
2. Joel Meier

Curriculum:

1. Logan Kizer
2. Gordon Lassen
3. Joel Meier

American Civics:

1. Gordon Lassen
2. Jared Walahoski
3. Clayton Jeffries

Negotiations:

1. Gordon Lassen
2. Joel Meier
3. Jared Walahoski

Facilities & Property:

1. Heather Brennan
2. Jared Walahoski
3. Joel Meier

CERTIFICATION

(Due in the Office of the County Clerk/Election Commissioner no later than **January 5, 2026.**)

For Village, Township, or Weed Board: Due no later than **June 15, 2026.**

Return to: Michaela Arndt, County Clerk, 700 N Washington Rm A, Lexington, NE 68850

Pursuant to Neb. Rev. Stat. §32-404, the governing board of each political subdivision which will hold an election in conjunction with a statewide election shall certify to the county election office the name of the subdivision, the number of officers to be elected, the length of the terms of office, the vacancies to be filled by election and length of remaining term, and the number of votes to be cast by a registered voter for each office. The certification must be completed in full. If you have any questions regarding the certification, do not hesitate to contact our office.

Entity Name Overton Public School District Contact Person Mark Aten
Email mark.aten@overtoneagles.org Phone 308-987-2424
Address, City, Zip 401 7th Street P.O. Box 310 Overton, NE 68863

Subdivision Name	Number of Vacancies	Election(s)	Number to Vote for
<input checked="" type="checkbox"/> School District- <u>Overton District #4</u>	<u>3</u>	Primary/General	<u>3</u>
<input type="checkbox"/> City of _____	_____	Primary/General	_____
<input type="checkbox"/> Village of _____	_____	General Only	_____
<input type="checkbox"/> Airport Authority _____	_____	Primary/General	_____
<input type="checkbox"/> Mayor of _____	_____	Primary/General	_____
<input type="checkbox"/> Other _____	_____	Primary/General	_____

Office to be elected	Term length	Present office holder's name	Salary, if any
<u>School Board</u>	<u>4 years</u>	<u>Gordon Lassen</u>	<u>0</u>
<u>School Board</u>	<u>4 years</u>	<u>Jared Walahoski</u>	<u>0</u>
<u>School Board</u>	<u>4 years</u>	<u>Clayton Jeffries</u>	<u>0</u>

November 17, 2025

(Date)


(Signature of Certifying Officer/Title)

****32-404 December 1st Notice of Filing Deadlines****

January 5, 2026 - Candidate Filing Starts

February 17, 2026 - Incumbent (Any Current Officeholder) Filing Deadline

March 2, 2026 - Non-incumbent (New Filers) Filing Deadline

July 15, 2026 - Incumbent (Any Current Officeholder) Filing Deadline for Villages, Townships, Weed Boards

August 3, 2026 - Non-incumbent (New Filers) Filing Deadline for Villages, Townships, Weed Boards

CERTIFICATION

Neb. Rev. Stat. §32-608(4) – No filing fee shall be required for any candidate filing for an office in which a per diem is paid rather than a salary or for which there is a salary of less than five hundred dollars per year. No filing fee shall be required for any candidate for membership on a school board or on the board of trustees of a sanitary and improvement district.

Requests for adjusting election boundaries must be provided to the county election office no later than December 11, 2025. For offices not on in the primary election, the deadline to request boundary adjustments is June 2, 2026.

List all precinct name(s) and fully describe any portion of a partial precinct using Section, Township, and Range or other landmarks. Please be specific in your description of the district (subdistrict or subdivision) as your description establishes the boundaries for eligible voters. **Our office uses this information to prepare ballots and determine which voters receive ballots for this office.** If the information is not accurate, voters may not receive the ballots to which they are entitled. **Maps must also be attached for clarification** (§32-404[5]); however, maps cannot take the place of the narrative. If you have a GIS shapefile, please provide that in addition to the required written legal description and maps. Additional copies of this form may be made and attached as needed.

Have the boundaries changed since the last election for this district?

☐ YES☒ NO

Precinct Name(s)

District Boundaries

[illegible]

Do the boundaries for this district crossover into other counties?

☒ YES☐ NO

If you answered "YES," please list the counties it crosses over to below:

Phelps County Nebraska

[illegible]

2025-2026		% Change Total	5.634%		8.195%		Official 7.593%		6.941%	
			September		October		November		December	
Payroll	\$	-	\$ 347,478.53	\$	351,977.90	\$	358,445.62	\$	346,814.13	
Bill Roster	\$	-	\$ 12,943.05	\$	86,378.39	\$	54,558.95	\$	55,825.61	
Adjustments	\$	-	\$ -	\$	-	\$	-	\$	-	
Total Expenditures	\$	-	\$ 360,421.58	\$	438,356.29	\$	413,004.57	\$	402,639.74	
YTD Total	\$	-	\$ 360,421.58	\$	798,777.87	\$	1,211,782.44	\$	1,614,422.18	

Comparison

Payroll	\$		20,117.79	\$	32,161.29	\$	22,472.17	\$	22,142.47
Bill Roster	\$		(894.28)	\$	9,115.22	\$	2,545.90	\$	(2,873.78)
Monthly Difference	\$		19,223.51	\$	41,276.51	\$	(387,986.50)	\$	(383,371.05)
Difference YTD	\$		19,223.51	\$	41,276.51	\$	(387,986.50)	\$	(383,371.05)
Total Receipts									

2024-2025		% Change Total	7.308%		6.049%		6.665%		7.014%	
			September		October		November		December	
Payroll	\$	-	\$ 327,360.74	\$	319,816.61	\$	335,973.45	\$	324,671.66	
Bill Roster	\$	-	\$ 13,837.33	\$	77,263.17	\$	52,013.05	\$	58,699.39	
Adjustments	\$	-	\$ -	\$	-	\$	-	\$	-	
Total Expenditures	\$	-	\$ 341,198.07	\$	397,079.78	\$	387,986.50	\$	383,371.05	
YTD Total	\$	-	\$ 341,198.07	\$	738,277.85	\$	1,126,264.35	\$	1,509,635.40	
Total Receipts	\$	-	\$ -	\$	-	\$	-	\$	-	

[illegible]

12/1/2025

Overton Public School
Certificate of Deposits
Security First Bank & FirstTier Bank

<u>Fund Summary</u>	<u>Amount</u>
Depreciation Fund	\$ 487,865.08
Site & Building	\$ 122,484.33
General Fund (CEDARS)	<u>\$ 1,178,316.06</u>
Total	\$ 1,788,665.47

<u>Certificate Number</u>	<u>Fund</u>	<u>Time</u>	<u>Interest Rate</u>	<u>Last Maturity</u>	<u>Maturity Date</u>	<u>Current Amount</u>
5399	Site & Building Fund	12 Month	3.9600%	10/25/2024	10/25/2025	\$ 122,484.33
5401	Depreciation Fund	12 Month	3.9600%	10/25/2024	10/25/2025	\$ 174,974.10
5397	Depreciation Fund	12 Month	3.9600%	10/25/2024	10/25/2025	\$ 312,890.98
1030893979 (CEDARS)	General Fund	7 Month	4.1400%	10/1/2025	10/2/2026	\$ 337,868.78

Fund: 05 ACTIVITY FUND

Chart of Account	Nur	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance
		ATHLETICS FUND BALANCE	160,414.91	5,458.79	1,533.88	156,490.00
05 704 2111		GRAD CLASS OF 2026	1,738.45	0.00	0.00	1,738.45
05 704 2112		GRAD CLASS OF 2027	4,384.42	0.00	0.00	4,384.42
05 704 2113		GRAD CLASS OF 2028	4,285.81	0.00	0.00	4,285.81
05 704 2114		GRAD CLASS OF 2029	6,360.40	0.00	0.00	6,360.40
05 704 2115		GRAD CLASS OF 2030	7,910.90	0.00	0.00	7,910.90
05 704 2116		GRAD CLASS OF 2031	5,422.62	0.00	0.00	5,422.62
05 704 3010		YEARBOOK	1,616.93	0.00	0.00	1,616.93
05 704 3011		BBB CLUB	1,731.76	0.00	0.00	1,731.76
05 704 3020		CHEERLEADING	(1,298.43)	39.85	440.00	(898.28)
05 704 3025		DANCE TEAM	(4,265.65)	0.00	900.47	(3,365.18)
05 704 3030		CONCESSIONS	(2,571.11)	147.30	92.00	(2,626.41)
05 704 3041		FB CLUB	1,225.84	75.00	0.00	1,150.84
05 704 3042		PEE WEE FOOTBALL CLUB	305.52	0.00	0.00	305.52
05 704 3043		PEE WEE WR CLUB	889.65	0.00	0.00	889.65
05 704 3048		FFA CLUB	1,805.44	2,460.51	399.00	(256.07)
05 704 3049		FBLA	550.46	0.00	0.00	550.46
05 704 3050		FCCLA	5,813.54	949.00	182.75	5,047.29
05 704 3051		GBB CLUB	2,272.35	1,090.00	135.00	1,317.35
05 704 3060		HONOR SOCIETY	274.25	0.00	0.00	274.25
05 704 3070		MUSIC	(67.78)	0.00	0.00	(67.78)
05 704 3090		SCHOOL PLAY	1,118.95	0.00	0.00	1,118.95
05 704 3100		SHOP	2,253.39	0.00	0.00	2,253.39
05 704 3110		STAFF LOUNGE	4,997.15	0.00	0.00	4,997.15
05 704 3120		STUDENT COUNCIL	264.01	0.00	117.58	381.59
05 704 3121		VB CLUB	2,181.92	876.36	987.86	2,293.42
05 704 3122		WR CLUB	1,528.14	154.00	0.00	1,374.14
05 704 3123		TRACK CLUB	581.39	0.00	0.00	581.39
05 704 3124		CROSS COUNTRY	63.73	0.00	0.00	63.73
05 704 3125		GREENHOUSE PROJECT	4,724.30	102.71	200.00	4,821.59
05 704 3126		GOLF CLUB	373.41	0.00	0.00	373.41
05 704 4000		MISC/ACT. DEPOSITS	6,200.00	0.00	0.00	6,200.00
05 704 4010		GENERAL/125 PLAN	73,012.01	3,690.00	6,138.15	75,460.16
05 704 4015		EHA	1,713.62	90.57	0.00	1,623.05
05 704 4020		SITE	2,403.33	0.00	0.00	2,403.33
05 704 4025		SUMMER READING PROGRAM	440.74	733.16	733.16	440.74
05 704 4030		REVOLVING/COCA COLA SCHOLARSHIP	364.34	250.00	250.00	364.34
05 704 4035		ACTIVITY SPECIAL FUNDS ACCOUNT	62,707.52	0.00	0.00	62,707.52
05 704 4037		IPADS	13,521.08	0.00	0.00	13,521.08
05 704 4040		GRANT \$	445.58	0.00	0.00	445.58
05 704 4070		FELLOWSHIP OF CHRISTIAN ATHLETES	5,229.41	0.00	0.00	5,229.41
05 704 4080		CIRCLE OF FRIENDS (1) ELEMENTARY	223.29	0.00	0.00	223.29
05 704 4081		CIRCLE OF FRIENDS (2) SECONDARY	22.78	0.00	0.00	22.78
05 704 4090		SCHOOL STORE	561.76	0.00	0.00	561.76
Fund Total:			383,732.13	16,117.25	12,109.85	379,724.73

12/01/2025 3:28 PM

Activity

User ID: DKJ

Checking Account ID: 5

Check Type: Automatic Payment

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount
30	11/19/2025	X			TASC	TASC	3,690.00
Check Type Total:		Automatic Payment		Void Total:		0.00	Total without Voids: 3,690.00

Checking Account ID: 5

Check Type: Check

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount
19250	11/07/2025	X			CASHWA	CASH-WA DISTRIBUTING	147.30
19251	11/07/2025				GIBBON	GIBBON PUBLIC SCHOOL	75.00
19252	11/07/2025	X			WAUNEET	Wauneta-Palisade School	196.40
19253	11/07/2025	X			NSAA	NSAA	367.85
19254	11/12/2025	X			MATTJEF	JEFFREY MATTHEWS	280.29
19255	11/12/2025	X			BRANMAC	MACKENZIE BRAND	102.10
19256	11/12/2025	X			SCHOLA4018	SCHOLASTIC BOOK FAIR	733.16
19257	11/12/2025				NEMFCA	NEMFCA	75.00
19258	11/12/2025	X			FAIRPLAYCO	FairPlay Corporation	965.00
19259	11/12/2025	X			FAMILYCA	FAMILY, CAREER & COMMUNITY LEADERS OF AMERICA	390.00
19260	11/12/2025	X			NEFFA	NEBRASKA FFA STATE ASSOCIATION	702.00
19261	11/12/2025	X			ALMAPUB	ALMA PUBLIC SCHOOL	60.00
19262	11/12/2025	X			MIDWESTSCO	Midwest Scoring, LLC	315.00
19263	11/14/2025				KOPFZAC	ZACHARY KOPF	250.00
19264	11/14/2025	X			PAULAO	PAULA OSBORNE	102.71
19265	11/20/2025				FCCLA10	DISTRICT 10 FCCLA	150.00
19266	11/20/2025				HBDESI846	Heather Brennan	409.00
19267	11/21/2025	X			SOREMEG	MEGAN SORENSON	1,090.00
19268	11/24/2025				USBANK	US BANK	3,751.42
19269	11/25/2025				JOHNSONF	JOHNSON FITNESS & WELLNESS	434.15
19270	11/25/2025				AWARDS	AWARDS UNLIMITED, INC.	40.87
19271	11/25/2025				SOUTHWEST	SOUTHWEST PUBLIC SCHOOL	60.00
19272	11/25/2025				CROWCHA	CHAYTON CROW	320.00
19273	11/25/2025				DALEBE2682	DALE BEAN	320.00
19274	11/25/2025				ERICWEI	ERIC WEISDORFER	320.00
19275	11/25/2025				RONSMITH	RON SMITH	320.00
19276	11/25/2025				KALENPFEI	KALEN PFEIFFER	500.00
190264	11/14/2025	X	X	11/14/2025	PAULAO	PAULA OSBORNE	102.71
Check Type Total:		Check		Void Total:		102.71	Total without Voids: 12,477.25
Checking Account Total:		5		Void Total:		102.71	Total without Voids: 16,167.25
Grand Total:				Void Total:		102.71	Total without Voids: 16,167.25

ACTIVITY ACCOUNT 2025-2026

<u>Date</u>	<u>Disbursements</u>	<u>Receipts</u>	<u>Profit/Loss</u>	<u>Ending Balance</u>
Aug. 2025	\$ 13,669.06	\$ 108,042.10	\$ 94,373.04	\$ 375,126.55
Sept.	\$ 20,560.16	\$ 27,702.97	\$ 7,142.81	\$ 382,269.36
Oct.	\$ 17,990.65	\$ 19,453.42	\$ 1,462.77	\$ 383,732.13
Nov.	\$ 16,117.25	\$ 12,109.95	\$ (4,007.30)	\$ 379,724.73
Dec.	\$ -	\$ -	\$ -	\$ -
Jan.	\$ -	\$ -	\$ -	\$ -
Feb.	\$ -	\$ -	\$ -	\$ -
March	\$ -	\$ -	\$ -	\$ -
April	\$ -	\$ -	\$ -	\$ -
May	\$ -	\$ -	\$ -	\$ -
June	\$ -	\$ -	\$ -	\$ -
July	\$ -	\$ -	\$ -	\$ -
Aug-26	\$ -	\$ -	\$ -	\$ -
Fiscal Year	\$ 54,668.06	\$ 59,266.34	\$ 4,598.28	
School Year	\$ 68,337.12	\$ 167,308.44	\$ 98,971.32	

Check Register by Checking Account

Clearing-General

Checking Account ID: 1

Check Type: Check

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount		
30846	11/04/2025				OVERTON1	OVERTON 1 STOP	595.42		
30871	11/13/2025				BRANMAC	MACKENZIE BRAND	95.82		
30872	11/13/2025				DEADAN	DANA DEA	15.99		
30873	11/13/2025				LOOMISPUB	LOOMIS PUBLIC SCHOOL	133.00		
30874	11/13/2025				DASSTATE	DAS STATE ACCOUNTING - CENTRAL FINANCE	317.87		
30875	11/13/2025				LOUPVALLE	LOUP VALLEY LIGHTING	918.03		
30876	11/24/2025				USBANK	US BANK	2,072.90		
30877	11/25/2025				DEADAN	DANA DEA	18.18		
30878	11/25/2025				EILEMEL	MELISSA EILERS	23.87		
Check Type Total:		Check			Void Total:		0.00	Total without Voids:	4,191.08
Checking Account Total:		1			Void Total:		0.00	Total without Voids:	4,191.08
		Grand Total:			Void Total:		0.00	Total without Voids:	4,191.08

Checking Account ID: 6

Check Type: Automatic Payment

<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Amount</u>
10	11/29/2025	X			SQUARE	SQUARE	0.01
Check Type Total:		Automatic Payment		Void Total:		0.00	Total without Voids: 0.01

Checking Account ID: 6

Check Type: Check

<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Amount</u>
5329	11/07/2025	X			CASHWA	CASH-WA DISTRIBUTING	4,044.82
5330	11/07/2025	X			HILAND	HILAND DAIRY	1,850.73
5331	11/07/2025	X			USFOOD	US FOODS	3,858.48
Check Type Total:		Check		Void Total:		0.00	Total without Voids: 9,754.03
Checking Account Total:		6		Void Total:		0.00	Total without Voids: 9,754.04
		Grand Total:		Void Total:		0.00	Total without Voids: 9,754.04

Hot Lunch Financial Report

Balance :

11/1/2025 \$ 66,713.31

Reiepts:

Meal Sales		\$	6,889.05
Summer Food Program		\$	-
Fed. Reimbursement	Oct	\$	9,599.80
State Reimbursement	Oct	\$	-
Loans to Program			
Other Local Misc		\$	442.25
Transfer from General		\$	-

Total receipts \$ 16,931.10

Balance & Receipts \$ 83,644.41

Disbursements

Food		\$	9,584.46
Salaries	Nov	\$	7,789.38
Benefits	Nov	\$	2,947.72
Other Expenses		\$	0.01
Pre K, Ala Carte, Juice, Catering		\$	169.57
Loan Repayment		\$	-

Total Disbursements: \$ 20,491.14

Balance

11/30/2025 \$ 63,153.27

	9/1/2009	B	C	D	E	F	G	H	I
799									
800	Food Program 2025-2026								
801	<u>Date</u>	<u>Lunch Meals</u>	<u>Breakfast Meals</u>	<u>Summer Food</u>	<u>Disbursements</u>	<u>Receipts</u>	<u>Profit/Loss</u>	<u>Days Served</u>	<u>Balance</u>
802	Aug-25	2514	477	0	\$ 8,749.75	\$ 59,521.07	\$ 50,771.32	17	\$ 77,421.97
803	Sept.	2720	549	0	\$ 23,870.21	\$ 17,788.91	\$ (6,081.30)	18	\$ 71,340.67
804	Oct.	3378	585	0	\$ 20,613.53	\$ 1,843.13	\$ (18,770.40)	21	\$ 66,713.31
805	Nov.	2154	404	0	\$ 20,491.14	\$ 16,931.10	\$ (3,560.04)	14	\$ 63,153.27
806	Dec.					\$ -	\$ -	0	\$ -
807	Jan.					\$ -	\$ -	0	\$ -
808	Feb.					\$ -	\$ -	0	\$ -
809	March					\$ -	\$ -	0	\$ -
810	April					\$ -	\$ -	0	\$ -
811	May					\$ -	\$ -	0	\$ -
812	June					\$ -	\$ -	0	\$ -
813	July					\$ -	\$ -	0	\$ -
814	Aug-25				\$ -	\$ -	\$ -	0	\$ -
815	Fiscal Year				\$ 64,974.88	\$ 36,563.14	\$ 22,359.58	0	\$ -
816	School Year				\$ 73,724.63	\$ 96,084.21	\$ 22,359.58	0	\$ -
817	Totals	10766	2015	0				70.00	
818	All Meals	12781							
819									

	2025-2026						
	<u>Free Lunch</u>	<u>Reduced Lunch</u>	<u>Full Pay Lunch</u>	<u>Free Breakfast</u>	<u>Reduced Breakfast</u>	<u>Full Pay Breakfast</u>	<u>Totals</u>
July	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0
April	0	0	0	0	0	0	0
March	0	0	0	0	0	0	0
February	0	0	0	0	0	0	0
January	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0
November	715	336	1103	250	93	61	2558
October	1092	502	1784	323	145	117	3963
September	912	413	1395	315	144	90	3269
August	931	363	1220	278	104	95	<u>2991</u>
Totals	3650	1614	5502	1166	486	363	12781
							-13.54%

	2024-2025						
	<u>Free Lunch</u>	<u>Reduced Lunch</u>	<u>Full Pay Lunch</u>	<u>Free Breakfast</u>	<u>Reduced Breakfast</u>	<u>Full Pay Breakfast</u>	<u>Totals</u>
July	943	0	0	943	0	0	1886
June	1009	0	0	1009	0	0	2018
May	702	304	1080	274	93	111	2564
April	1056	461	1638	368	138	165	3826
March	950	436	1575	364	116	174	3615
February	905	439	1422	286	116	148	3316
January	987	545	1650	334	167	153	3836
December	699	446	1213	250	170	133	2911
November	748	494	1351	235	193	117	3138
October	1004	714	1852	323	265	141	4299
September	851	591	1477	278	236	233	3666
August	989	571	1409	293	199	219	<u>3680</u>
Totals	3592	2370	6089	1129	893	710	14783